

## Registration Form for the Policy for the Protection of Children

The College of the Holy Cross is committed to creating a safe environment for all children taking part in College programs. Accordingly, it has created a Policy and Procedures for the *Policy for the Protection of Children*. Although we use the term “child” and “children”, such terms are defined broadly to include any individual under the age of 18 years old, who is not enrolled or accepted for enrollment in credit-granting courses at the College. These policy and procedures must be used in any program, activity or service conducted by the College that involves one or more children, when such children will not be supervised by their parents/guardians (including, but not limited to workshops, sport camps, academic camps, conferences, pre-enrollment visits, and similar activities.) It is not required for those events when children are brought and solely supervised by their parents/guardians or elementary or secondary school teachers.

Prior to offering a College program that will include children, College employees must complete the following process:

1. Read and understand the policies and procedures related to the *Policy for the Protection of Minors*
2. Complete and return this Registration Form to Heather Como, Compliance Coordinator, at [hcomo@holycross.edu](mailto:hcomo@holycross.edu)
3. Complete the [Authorized Adult Registration Form](#)
4. Complete the [Checklist for the Policy for the Protection of Minors](#)

If you have any questions, please try our [Questions and Answers](#) or contact the Department of Risk Management at [hcomo@holycross.edu](mailto:hcomo@holycross.edu) or (508) 793-2394.

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Name of Program: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact person’s email address and phone number: \_\_\_\_\_

Department/Division offering Program: \_\_\_\_\_

Is it an overnight activity? \_\_\_\_\_

Program Start and End Date: \_\_\_\_\_

Ages of Children Participating: \_\_\_\_\_

Any Other Notes about Program: \_\_\_\_\_