

Authorized Adult Agreement

Program Name: _____ (herein "Program")

Program Director: _____

Authorized Adult completing this form: _____

1. You have been identified as an Authorized Adult who will interact with, supervise, chaperone or otherwise oversee children during the Program. The terms "child" and "children" are defined broadly to include all persons under the age of eighteen who are not enrolled as an undergraduate at the College of the Holy Cross. As an Authorized Adult, you have a responsibility for ensuring the safety and welfare of all children taking part in the Program.
2. You agree that you have received, you have read and will follow the [Policy for the Protection of Children](#).
3. You have completed and will comply or will complete and comply with the training for Authorized Adults prior to working with children.
4. You understand your obligations as a mandatory reporter, as it relates to (1) child abuse and/or neglect; (2) Title IX; and (3) crimes on campus; and agree that you will comply with these reporting obligations.
5. You will not engage in any of the following activities, which are strictly prohibited:
 - a. Having One-on-One Contact with children participating in this program in an unmonitored/unobservable area. There must be two or more Authorized Adults present during activities where children are present, including in the minor's room, bathroom facilities and locker rooms.
 - b. Giving children any gifts or money unrelated to the Program.
 - c. Engaging in abusive conduct of any kind toward, or in the presence of, a minor, including, but not limited to, verbal abuse, striking, hitting, spanking, administering corporal punishment to or administering any punishment for soiling.
 - d. Inappropriate touching or engage in sexual talk with a minor.
 - e. Driving a minor in a car alone or with other children.
 - f. Providing their personal phone number (home or cell phone) to a minor, except for emergency management purposes.
 - g. Providing alcohol, illegal drugs, or controlled substances (including marijuana) to any minor.
 - h. Providing prescription drugs or any medication to any minor unless specifically authorized by the College
 - i. Being under the influence of alcohol or illegal drugs, including marijuana, while interacting with any minor;

- j. Making sexual materials in any form available to any minor or assist them in any way in gaining access to such materials;
 - k. Taking any picture or making any recording of a minor in the Program unless that minor’s parent or legal guardian has signed the waiver allowing use of photography and then solely for authorized Program purposes;
 - l. Meeting or arranging to meet with a minor outside of the Program;
 - m. Communicating with any minor in any manner or media (e.g., email, text messages, social networking websites, internet chat rooms, or other forms of social media) unless there is an educational or programmatic purpose for communication and then another Authorized Adult must be included in the communication;
 - n. Failing to inform the Program Director before moving the minor out of the program area or to a different location on or off College Facilities;
 - o. Releasing a minor to anyone other than an authorized parent, legal guardian, or other adult specifically authorized by the custodial parents or guardian only after confirming their identification’
 - p. Failing to comply with all relevant College policies and local, state and federal laws.
 - q. Any other conditions identified by the Program Director.
6. You agree to notify the Program Director in the event you are arrested or convicted for a criminal offense (charged with a misdemeanor or felony) within 72 hours of knowledge of the arrest or conviction or you if you have been convicted for a criminal offense after your last background check.
7. If you have any questions or concerns regarding your obligations, it is your sole responsibility to obtain clarification regarding these questions from the Department of Risk Management or the General Counsel’s Office.
8. In the event you are reported to have violated any of these provisions, you will be removed from the Program, and, if appropriate, the College, pending the College’s satisfactory resolution of the matter.

By Signing Below, I confirm and agree:

Name (print): _____

Signature: _____

Date: _____