



## Policies and Procedures Manual

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Title: Weddings at the College of the Holy Cross  
Policy Administrator: Wedding Coordinator  
Revision Date: September 30, 2017  
Approved by: President of the College

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### **Purpose:**

This policy governs the use of facilities and property of the College of the Holy Cross for weddings and celebration of the Sacrament of Marriage. This policy does not govern individuals desiring to hold wedding receptions at the College.

### **Policy:**

The College of the Holy Cross is a Catholic, Jesuit institution of higher education, and, as such, is guided by the Code of Canon Law with respect to the use of its facilities and property for celebration of the Catholic Sacrament of Marriage: "Marriage between Catholics or between a Catholic and a baptized non-Catholic party is to be celebrated in a parish church; with the permission of the local ordinary or the pastor, it can be celebrated in another church or oratory" (Canon 1118).

The Bishop of the Diocese of Worcester has granted permission for celebration of the Catholic Sacrament of Marriage to take place in College chapels when the couple is part of the College community. This policy is intended to respect the reality that Holy Cross is not a parish.

In accordance with the permission granted by the Diocese of Worcester and, in recognition that Holy Cross is not a parish, use of College facilities for weddings is limited solely to use of the Saint Joseph Memorial Chapel for celebration of the Catholic Sacrament of Marriage involving Holy Cross students, alumni/alumnae, current employees, children of current employees, and close relatives of Jesuits at Holy Cross.

As a part of the College's pastoral care, couples who desire to celebrate their marriage at Saint Joseph Memorial Chapel must comply with the guidelines of the Diocese of Worcester and participate in the College's annual Marriage Preparation Weekend or in a similar program in their home parish or diocese. Couples must also receive written

permission from their pastor for their marriage to be celebrated at Holy Cross, and must obtain copies of their baptismal certificates from the parishes in which they were baptized.

All records of marriages celebrated at Holy Cross are kept in the Office of the Tribunal of the Diocese of Worcester. Requests for records should be addressed to:

Office of the Tribunal  
Diocese of Worcester 49  
Elm Street  
Worcester MA 01609

**Procedures:**

Couples seeking to celebrate their marriage at the Saint Joseph Memorial Chapel in accordance with this policy should contact the College Wedding Coordinator in the Office of the College Chaplains:

Sr. Lucille Cormier, S.A.S.V., Wedding Coordinator Office  
of the College Chaplains  
College of the Holy Cross 1  
College Street, Box 16A  
Worcester MA 01610  
508-793-2754, lcormier@holycross.edu

Upon receipt of the College wedding fee, the Wedding Coordinator will reserve the date and time of the wedding. Weddings are only scheduled for times that do not conflict with College events in the Saint Joseph Memorial Chapel. Guidelines concerning the liturgy and music for the wedding are discussed with the Wedding Coordinator.

**Forms:**

Title
Title

**Related Information:**


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Policy # 100200-002  
Date of Last Review September 30, 2017